



District Office
400 Walberta Road
Syracuse, NY 13219-2214

INSTRUCTIONAL APPLICATION

Attach certification verification, resume, cover letter, three (3) signed letters of recommendation, undergraduate, and graduate transcripts

Name

Date

Street Address

Phone(s)

City, State, Zip

email address

POSITION DESIRED

| Subject | Grade |
|---------|-------|
| | |
| | |

CERTIFICATION

| Subject Area | Certification Type | Effective Date | Expiration Date | State |
|--------------|--------------------|----------------|-----------------|-------|
| | | | | |
| | | | | |
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EDUCATIONAL BACKGROUND

| School | Dates Attended | Degree or Diploma Earned | Date Granted | Major and Minor | Distinctions and Honors |
|---------------------------------|----------------|--------------------------|--------------|-----------------|-------------------------|
| High School and Location | | | | | |
| College/Univeristy and Location | | | | | |
| Graduate Studies and Location | | | | | |

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TEACHING EXPERIENCE

| School, Location, Phone Number | Subjects/Grades Taught | Employment Dates | Total Years |
|---------------------------------|------------------------|------------------|-------------|
| <u>Student Teaching:</u> | | | |
| <u>Substitute Teaching:</u> | | | |
| <u>Public School Teaching:</u> | | | |
| <u>Private School Teaching:</u> | | | |
| <u>Other Experience:</u> | | | |

TENURE STATUS

Were you ever granted tenure in a public school district or board of cooperative educational services (BOCES) in New York State? ☐ Yes ☐ No

If yes, complete: Tenure Area _____ Effective Date _____

Name and address of school district where tenure was granted _____

If you answer yes to any of the following questions, please give specifics below:

1. Have you ever received a penalty pursuant to Education Law §3020-a or Civil Service Law §75?
☐ Yes ☐ No

2. Have you ever had your certification revoked? ☐ Yes ☐ No

OTHER WORK EXPERIENCES WITH CHILDREN

| Type of Experience | City, State | Type of Work | Employment Dates | Length of Service |
|--------------------|-------------|--------------|------------------|-------------------|
| | | | | |
| | | | | |
| | | | | |
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NON-TEACHING WORK EXPERIENCE

| Name of Employer | City, State | Type of Work | Employment Dates | Length of Service |
|------------------|-------------|--------------|------------------|-------------------|
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ACTIVITIES

Positions of leadership held or honors received in college, teaching, or in the community.

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Experience in organizations you feel help qualify you for the position.

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Recent participation in professional activities:

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PROFESSIONAL REFERENCES

| Name | Job Title and Place of Employment | Present Address | Phone/Email |
|------|--------------------------------------|-----------------|-------------|
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The Westhill Central School District does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, sex, sexual orientation, race, or any other category protected by federal, state, or local law, in its employment practices or educational programs and activities which it operates.

Please outline how you perceive your long-term purposes and contributions to the education of children.

I certify, to the best of my knowledge, that the information submitted in this employment application is true.

Applicant Signature

Date

FOR OFFICE USE ONLY

Interviewer
Date
Full-Time Equivalent
Position & Bldg Assignment
Type of Appointment

Interviewer
Date
This Person Replaces
BOE Date of Appointment