



# **Remote Learning with Equitable Access for All**

## **For Students and Parents**

### **Grades K-12**

#### **Remote Learning Program Overview**

Westhill Central School District has put together a plan for remote learning. This plan will give details about how remote learning works, equitable access for all students, technology support for students and parents, and guidelines for students and parents. This remote learning plan will be useful for students learning in a full remote option, and students learning in the hybrid model, with part of the week in remote learning. More specific remote learning schedules and details will be provided by your child's teacher when the 2020-2021 school year begins.

#### **Goals of Remote Learning**

- Provide all students with continuity of learning that is accessible and clearly communicated.
- Provide opportunities to interact with the teacher or with other students via video, audio, chat, or discussions.
- Utilize a variety of formative and summative assessments, which are intentionally planned and communicated to students with feedback given in a timely manner.

#### **Remote Learning Tools**

Westhill Central School District will use the following primary means of communicating assignments, lessons, and activities with students in grades K-12.

- Google Classroom: Digital Learning Platform
- Google Meet: Video Conferencing Tool
- School Messenger: Communication Tool
- PowerSchool: Attendance and Grades
- Google Docs, Sheets, Slides, Forms



## **Guidelines for Students and Parents**

To ensure success:

- All students should have access to a device for remote learning at home. Please borrow one from the district, if needed.
- Fifth through twelfth grade students should charge their devices each night (at home) and bring the device to school each day if in-person learning is scheduled.
- Keep track of all login information for digital tools.
- Log in to each system. If you have trouble logging in, please contact the appropriate office as outlined below.
- If possible, define an at-home physical learning space.
- Communicate regularly with teachers.
- Comply with Westhill CSD's Acceptable Use Policy for computer and internet access.

## **Posting Guidelines and Instructional Support**

- Remote learning days will follow the instructional days of the school calendar and each student's individual class schedule. Each student's teacher will discuss the specifics of the schedule when school resumes in September.
- Teachers will maintain a Google Classroom that can be accessed by all students and families.
- Google Meet schedule and assignments will be posted by Monday morning of each week with flexible due dates.
- Synchronous lessons will occur following the student's schedule. These will be through Google Meet and will be only for the instruction necessary for the learning objective in academic, elective, and special area classes.
- Asynchronous learning may occur at other times as appropriate for any particular class or lesson.
- Synchronous lessons will be video recorded for students and families who cannot attend live instruction due to schedules and other obligations and/or need to rewatch for content.
- Attendance for remote learners will be entered by the end of the day Wednesday for the previous week. Attendance for remote learning will be based on overall engagement in Google Meets, lessons, videos, assignment submissions, Google Classroom, etc.



- Teachers and school teams will track student progress and engagement to ensure participation and check-in with any students who are struggling or disengaged. Compassion, understanding, and flexibility will guide this tracking.
- Wednesdays are remote for all students and in addition to scheduled lessons, will offer students opportunities to catch up on assignments, attend office hours for teachers, have 1:1 check-ins with counselors, social workers, and other service providers, watch/rewatch video lessons, and more.  
All buildings will be disinfected, and rooms given a deeper clean beyond the daily cleaning procedures.

### Equitable Access for All Students

- All students will have access to devices for remote learning at home. Families will be able to sign out a school-owned Chromebook, if needed.
- All students will have access to Google Meet and Google Classroom as the district-approved remote learning tools. Families will be contacted if they need access to an internet provider, as noted on the Student Learning Options Survey.
- All students and parents will have access to training opportunities for usage of remote learning tools.

### Important Contact Information

For questions about:	Contact:
A course, assignment, or resource	The assigned teacher
Technology	The assigned teacher *If the teacher cannot assist, he/she will reach out to the technology department.
Personal, health, or social emotional well-being	School Nurse, Counselor, Social Worker, and/or Related Service Provider

Westhill High School: (315) 426-3100  
 Onondaga Middle School: (315) 426-3400  
 Cherry Road School: (315) 426-3300  
 Walberta Park: (315) 426-3200  
 District Office: (315) 426-3272