SARAH E. VANLIEW Assistant Superintendent for Curriculum and Instruction Phone (315) 426-3218 CASEY W. BARDUHN Superintendent of Schools

400 Walberta Road Syracuse, New York 13219-2214 Phone (315) 426-3218 Fax (315) 488-6411 STEVEN E. SMITH Assistant Superintendent for Business Administration Phone (315) 426-3210

## Westhill Central School District Disclosure of APPR Scores to Parents

Parent or Legal Guardian Request for Annual Professional Performance Review (APPR) Information

New York State law allows parents and legal guardians of a student to request the effectiveness scores and final ratings of teachers and principals to which the student is assigned for the current school year. Requests for this information have to be made in writing using the appropriate teacher or principal request form which can be obtained by calling and requesting a form at the Westhill CSD District Office at (315) 426-3210. Completed request forms should then be mailed to:

Sarah E. VanLiew Assistant Superintendent for Curriculum and Instruction 400 Walberta Road Syracuse, NY 13219

This information may only be released to parents or legal guardians and the district will verify that a parent or legal guardian has submitted any request received. Additionally, the information is intended only for the use of the requesting parent or legal guardian.